

DRAFT SCHEDULE OF DELEGATION OF POWERS
(ADMINISTRATION)

S.No.	Item of Expenditure	EXISTING POWERS				PROPOSED POWERS			Remarks
		Existing Powers of Chairman	Existing Powers of Member Secretary	Existing Powers of E.E./SEE /Incharge of Zonal Office/Admn. Officer	Proposed Powers of Chairman	Proposed Powers of Member Secretary	Proposed Powers of E.E./SEE /Incharge of Zonal Office/Admn. Officer		
1(d)	Power to grant Earned Leave, Medical Leave, Half Pay Leave etc.	Full Powers	Full Powers for group 'C' and 'D' Employees.	Full Powers for group 'D' Employees.	Full Powers	Full Powers	Full Powers for group 'C' and 'D' Employees.		
1(e)	Casual Leave/ Restricted Leave/ Special Casual Leave	Full Powers	Full Powers for group 'C' and 'D' Employees.	Full Powers for group 'D' Employees working under them (EE's will exercise this power in respect of group 'D' staff working in their office).	Full Powers	Full Powers	Full Powers for group 'B' , 'C' and 'D' Employees Working Under Them (EE's will exercise this power in respect of group 'D' staff working in their office).		